

HAMILTON SCHOOL DISTRICT #3
Food Service Department

TITLE: FOOD SERVICE COOK 1

JOB GOAL: To contribute the cooking skills necessary for the effective operation of the Hamilton School Food Service Kitchen

REPORTS TO: Food Service Director

PERFORMANCE EVALUATION:
Will be evaluated according to School District policy

SUPERVISORY RESPONSIBILITIES:
N/A

QUALIFICATIONS:

- ◆ Two years experience in volume cooking
- ◆ Able to lift 50 pounds
- ◆ High school diploma or the equivalent

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- ✓ Knowledge and ability to operate all kitchen equipment safely
- ✓ Observe all sanitation rules and regulations
- ✓ Help prepare and serve lunch for students
- ✓ Prepare and serve breakfast for students
- ✓ Prepare ala cart salad bar
- ✓ Keep accurate usage and production records
- ✓ Report any equipment failure or malfunction to supervisor
- ✓ Report any accidents to supervision
- ✓ Clean and sanitize work space and equipment as needed
- ✓ Other duties as assigned
- ✓ Must work as a team member with other food service staff and all school district personnel
- ✓ Must have the ability to communicate clearly and concisely, both orally and in writing

OTHER SKILLS AND ABILITIES: Ability to get along well with people. Ability to develop effective working relationships with other food service employees.

QUALIFICATION REQUIREMENTS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

PHYSICAL DEMANDS: While performing the duties of this job, the employee is regularly required to stand for extended periods of time and to walk. The employee is occasionally required to stoop, kneel or crouch. The employee may be required to lift, pull or push up to 50 pounds. Specific vision abilities required by this position include close vision, distance vision, and depth perception. The noise level is quiet to moderately loud.

TERMS OF EMPLOYMENT: Salaries and other working conditions including number of hours worked per day/year as determined at the time of hiring.

I HAVE READ AND FULLY ACKNOWLEDGE THE RECEIPT OF THIS JOB DESCRIPTION:

Signature of Employee

Date

The information contained in this job description is for compliance with the American Disabilities Act (A.D.A.) and is not a complete list of the duties performed for this position. Additional duties may be assigned.